

Planning Package

If you are a busy professional and do not have time to research, set up appointments and do "all the leg work" that planning a wedding requires this package may be for you!

This plan works well for brides and grooms who need help planning the process, but does not need help or have the budget to have us assisting on the day of the wedding.

Wedding Organization and Guidance

- Complimentary consultation
- Unlimited hours of consultation via phone, email and meetings.
- Creation and maintenance of a your wedding budget and vendor contact list.
- Management of payment schedule to ensure the vendors are paid the correct amounts and on time.
- Creation and maintenance of a personalized wedding checklist. This will be updated and emailed out to you bimonthly highlighting areas for us to focus on.
- Etiquette advisement

Vendor Selection

- Personalized vendor recommendations to best fit your needs and budget. Sarah will do all of the research, negotiations and present you with the best options for you and your wedding saving you countless hours and money!
- Vendors that we will assist you in contracting (Included, but not limited to the following)
 - Ceremony Venue
 - Reception Venue
 - Photographer
 - Officiant
 - Videographer
 - Floral Designer
 - Rental Company
 - Hotel Block for Wedding Guests
 - Caterer
 - Bakery
 - Transportation
 - Ceremony Musicians
 - Band/DJ
 - Hair and Makeup
 - Stationery Designer
 - Photobooth
- All Appointment setting and confirmation with vendors
- Attendance of all requested meetings with vendors
- Contract review and negotiation
- Access to our vendor discounts that have been pre-negotiation with recommended vendors
- Manage all communication with vendors

www.lastingimpressionsweddings.com

Mail: 3431 THE MALL - MINNETONKA, MN 55345

Call: 612-245-4791

Email: SARAH@LASTINGIMPRESSIONSWEDDINGS.COM

Decor and Details

- Assistance in developing a color scheme and decor ideas.
- Attendance and Assistance at our decor meeting with floral designers, linen companies and rental companies to turn your vision into a reality
- Assistance with Selection of all stationary items including, but not limited to:
 - Save the Dates
 - Invitations
 - Menu cards
 - Place cards
 - Programs
 - Calligraphy
- Guidance with choosing favors, wedding party gifts, wedding attire and out of town baskets
- Walk Through at Selected Venue to further discuss Design, Set Up, Floor Plan Diagram Layout, etc.
- Assistance in menu selection, attendance at tasting and finalization of the Banquet Event Order

Finalization of Details

- Assemble and mail invitations, if needed
- Assistance setting up wedding night accommodations for the bride and groom
- Reserve Wedding Night accommodations for bride and groom
- Assistance and Guidance writing your ceremony, ceremony music and marriage license requirements
- Final Timeline Preparation
- Distribution of the Day of Timeline to all Vendors the Week of Wedding
- Final Vendor Confirmations

**NOTE: If you are in the middle of the wedding planning we will do a custom package for you and deduct the number of items you already have booked!

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